



Loading Dock Safety Checklist

	Yes	No
Training		
Is safety and health training and written material provided to dock workers?		
Are annual refresher trainings provided to all dock workers?		
Is motorized and non-motorized equipment training provided to dock workers?		
Are dock workers trained in proper wheel chocking procedures?		
Are dock workers trained in the proper use of dock levelers or bridge plates?		
Material Handling Equipment – does all motorized equipment have the following:		
Lights		
Horn		
Emergency brakes		
Operator’s manual		
Daily operator safety checklist		
Loading Area		
Are dock bumpers in good repair?		
Are dock approaches free from potholes?		
Are trailer positions marked with lines or lights for accurate trailer spotting?		
Are wheel chocks used to prevent trailer movement during loading and unloading?		
Are there two trailer wheel chocks for each trailer?		
Are trailer wheel chocks chained to the building?		
Are warning signs or lights in use?		
If dock levelers are used, are they in proper working order?		
Is the leveler or dock plate capacity adequate for the types and weights of the loads?		
Miscellaneous		
Do truck drivers have a place to wait while the trailer is (un)loaded?		
Are truck engines turned off during the (un)loading operation?		
Do all dock workers and visitors wear personal protective equipment when required?		
Are carbon monoxide levels monitored to evaluate dock worker exposure?		
Is lighting adequate?		
Are emergency exits kept unblocked?		